

Care Group Leader

Job Description



Purpose

The purpose of Westwood's Care Group Ministry is to promote the building of relationships and support among Bible Study class members. This is done through small group ministry.

Care Group Guidelines

1. Care groups should include 3-6 members in each group. Couples care groups may contain up to five couples.
2. At the start of the Sunday school year, care group leaders shall be enlisted by week 4, and groups assigned by week 6.
3. A time will be given at the beginning of class for care groups to meet together for five or ten minutes.
4. The class teacher is responsible to make sure that care groups are functioning effectively.

Job Description

1. **Your Walk With Christ** - Seek to develop a strong personal relationship with God through daily personal Bible study and prayer.
2. **Class Leadership** – If possible, lead a Care Group Time in your Bible Study Class on Sunday mornings. Use the time to take prayer requests, get to know one another and to build relationships among care group members.
3. **Contacts** - Make contact with group members on a consistent basis for sharing or updating prayer concerns and communication of class events (Minimum of every other week). Continual absentees should not be contacted frequently if the contact is not appreciated.
4. **Communication** - Serve as a communication link to members regarding class and church activities.
5. **Fellowship** - Lead the group in planning monthly or bi-monthly fellowship times. These can be in a home, meeting at a restaurant, or any other activity done as a group.
6. **Team Ministry** - Assist your Sunday School leaders in any aspect of ministry as needed. Look for ways to help build an effective Sunday School.